

# UC Davis Powwow & Indigenous Arts Market

## NON-FOOD VENDOR APPLICATION

### VENDOR OPTIONS AND FEES (PLEASE CHECK THE BOX OF YOUR CHOICE)

ONE DAY OPTION

(Vendor Space for Indigenous Arts Market Friday April 14<sup>th</sup> 2017 OR  
4<sup>th</sup> Annual UC Davis Powwow on Saturday April 15<sup>th</sup> 2017 )

ONE DAY OPTION: \$105

Please select what day you would like to sell:

14<sup>th</sup> Annual Indigenous Arts Market **FRIDAY APRIL 14<sup>th</sup> 2017**

45<sup>th</sup> Annual UC Davis Powwow **SATURDAY APRIL 15<sup>th</sup> 2017**

-OR-

TWO DAY OPTION

(Vendor Space for Indigenous Arts Market Friday April 14<sup>th</sup> 2017 AND  
4<sup>th</sup> Annual UC Davis Powwow on Saturday April 15<sup>th</sup> 2017 )

TWO DAY OPTION: \$160

**ALL Applications must be postmarked no later than March 1<sup>st</sup> 2017**

**VENDOR INFORMATION:**

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_  
Tribal/Nation Affiliation: \_\_\_\_\_ Business Name: \_\_\_\_\_  
Business Owner's Name and Contact: \_\_\_\_\_  
Business Address: \_\_\_\_\_

**CONTACT INFORMATION:**

Business Phone: \_\_\_\_\_ Alternate Phone: \_\_\_\_\_  
Fax Number: \_\_\_\_\_ Email Address: \_\_\_\_\_  
Website: \_\_\_\_\_  
What language would you like to be contacted in? [ ] English [ ] Spanish [ ] Other: \_\_\_\_\_

**ON-SITE CONTACT DURING EVENT:**

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_  
Telephone Number: \_\_\_\_\_ Alternate Phone: \_\_\_\_\_

**MERCHANDISE DESCRIPTION:**

Please list items and goods to be sold and your price range (please include photos, or a website of your items to be sold).

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**MERCHANDISE DESCRIPTION CONTINUED:**

*If applicable: Describe in detail any demonstration or skill/craft that will be displayed and equipment to be used:*

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**DONATION ITEM FOR THE POWWOW RAFFLE (TO BE SUBMITTED UPON CHECK-IN):** \_\_\_\_\_

**ELECTRICAL NEEDS:**

Vendors are responsible for providing all equipment including heavy-duty extension cords and power strips. **Please note that power is limited and items not listed here will not be permitted. Generators are not permitted.** If you are approved for access to electricity, you will need to provide your own heavy-duty 12 or 14 gauge extension cords of a maximum of 100ft in order to reach the power outlet.

- ❖ All equipment and extension cords **must** be in good working condition, UL Listed and meet campus electrical requirements. **Extension cords shorter than 100 feet cannot be strung together.**

Please note that all your equipment will be inspected on site by the Fire Marshall to insure that there are no fire hazards.

Please list below any equipment that you will have at your booth that requires electricity, and provide the amps or volts and watts for each item. Please provide as much detail as possible so that we can accommodate your needs:

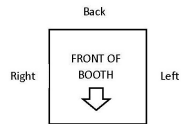
Equipment	Volts	Watts	Amps	Other

**ACCESSIBILITY NEEDS**

- ❖ If you have a disability, please state your disability, as well as the accommodation and reasoning below:
  - Disability: \_\_\_\_\_
  - Accommodation: \_\_\_\_\_
  - Reasoning: \_\_\_\_\_

**BOOTH SPACES**

- ❖ All booths are subject to approval by the UC Davis Cross Cultural Center, Environmental Health & Safety, and Fire Marshall
- ❖ Vendor Coordinator will contact you in advance about the set-up time, location, and parking. They will be on site the day of the powwow to give you the specific location.
- ❖ All booth spaces provided are outdoors and include a 10 x 10ft space. Tables and chairs are not included.
  - Does your booth have drop-down sides? Please indicate which sides will be covered: \_\_\_\_\_



**VEHICLE INSURANCE**

- ❖ Valid vehicle insurance is required to drive your vehicle onto the UC Davis campus to load/unload your items
- ❖ Please provide a copy of your Auto Insurance Policy Declarations page. This page should include: Policyholder information (your name), Policy Period (when your coverage begins and ends), and Vehicle Coverage (type and limits of insurance coverage for your vehicle)

**PAYMENT**

- ❖ Booth fees can be paid by money order OR cashier's check.
- ❖ **Please make payable to "UC REGENTS".**
- ❖ **NO PERSONAL CHECKS OR CREDIT CARDS ARE ACCEPTED FOR PAYMENT OF VENDOR FEES**

**INDEMNIFICATION AND HOLD HARMLESS**

Vendor agrees to indemnify and hold The Regents of the University of California harmless from any and all claims, actions, suits, procedures, costs, expenses, damages and liability, including attorney’s fees brought as a result of their involvement in this activity and to reimburse them for any such expenses incurred.

**INCLUSION & RESPECT**

**By agreeing to participate as a vendor in our 4<sup>th</sup> Annual UC Davis Powwow, you hereby acknowledge that you understand and accept the following expectations:**

- A commitment to treat members of the UC Davis Powwow Committee with respect, dignity and understanding
- An understanding that the UC Davis Powwow Committee approaches our work through an inclusive and not exclusive understanding of Indigeneity and vendor selections are a reflection of how our practices reflect our values and vision
- **No verbal or physical violence (or threat thereof) of any kind will be tolerated.** Our UC Davis Powwow is a safe and healthy community space. Any Powwow attendee who cannot comply will be asked to leave the Powwow grounds immediately. UCDDP will provide a police escort, if necessary, to stabilize the situation and ensure public safety.

By signing below you acknowledge that you have read and understood all of the information provided to you and that your participation in this event is contingent upon:

1. Provision of all information requested at the time you submit this application
2. Acceptance of application by event organizers, UC Davis Fire Department, UC Davis Risk Management, ad UC Davis Office of Environmental Health and Safety (EH&S), and the UC Davis Cross Cultural Center
3. Adherence to all guidelines provided
4. All items or artifacts that you sell, or exhibit being appropriate and/or authentic
5. Successful completion of UC Davis Fire Department and UC Davis Environmental Health & Safety inspections
6. Refraining from advertising or promoting event. Publicity is the sole right of UC Davis.

\_\_\_\_\_  
**Vendor’s Signature** **Date**

<p>Vendor Application Checklist <i>(Please be sure to include the following)</i></p> <ul style="list-style-type: none"><li><input type="checkbox"/> This signed 3-page application</li><li><input type="checkbox"/> Pictures (or website info) for items to be sold</li><li><input type="checkbox"/> Booth fee payment in the form of a Money Order -or- Cashiers Check made out to “UC Regents”</li><li><input type="checkbox"/> A copy of your auto insurance policy declaration page (proof of vehicle insurance)</li></ul> <p style="text-align: right;"><b>Monae Roberts</b> <b>397 Hutchison Dr</b> <b>Suite 1300, Cross Cultural Center</b> <b>Davis, CA 95616</b></p> <p style="text-align: center;"><b>Please send via mail to:</b></p>	
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If you have questions or concerns, please contact:

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