

UNIVERSITY OF CALIFORNIA, DAVIS

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SANTA BARBARA • SANTA CRUZ

CROSS CULTURAL CENTER
TELEPHONE: (530) 752-6620
WEB: <http://ccc.ucdavis.edu>

ONE SHIELDS AVENUE
DAVIS, CALIFORNIA 95616-8706

November 2019

Dear Vendor,

Greetings on behalf of the UC Davis Powwow Committee! Thank you for your interest in participating in our 6th Annual Indigenous Arts Market and 48th Annual Native American Powwow. Below is the basic information for vendors on how the vendor application process works and what to expect. If you have any questions regarding the information below please do not hesitate to get in contact with us.

The **6th Annual UC Davis Indigenous Arts Market** will be held on:

Friday April 10th, 2020 from 10am-5pm

Outside on the Quad of the UC Davis Campus

The **48th Annual Powwow** will be held:

Saturday April 11th, 2020 from 10am-10pm

Outside on the Quad of the UC Davis Campus

Please keep in mind that space is limited and therefore we will not have the capacity to accept every applicant. Once an application has been submitted it will be reviewed by the committee. If you receive an offer letter you will have two weeks from the postmarked date to submit the vendor fee unless otherwise discussed.

To reserve a vendor booth at the Arts Market or Powwow, a vendor application must be completed and submitted with photos of your items for sale, and automobile liability insurance.

All vendors must have a proof of automobile liability insurance to drive onto campus prior to vending at the Indigenous Arts Market and/ or UC Davis Powwow. Please refer to the information and instructions listed on the Vendor Application Form.

BOOTH FEES FOR 2020 UC DAVIS POWWOW:

10ft x 10ft ONE DAY OPTION-\$135

(Vendor Space for 6th Annual Indigenous Arts Market Friday April 10th, 2020 -OR- 48th Annual UC Davis Powwow on Saturday April 11th, 2020)

10ft x 10ft TWO DAY OPTION-\$200

(Vendor Space for 6th Annual Indigenous Arts Market Friday April 10th, 2020 -AND- 48th Annual UC Davis Powwow April 11th, 2020)

****AS SPACE IS LIMITED, ALL BOOTH SPACES ARE 10ftX10ft. TO INQUIRE REGARDING A 10ftX20ft PLEASE EMAIL MJANDREAS@UCDAVIS.EDU. 10X20ft SPACES ARE LIMITED.**

NOTE: Vendors will be asked to donate one item from their inventory to use as a raffle item.

Once accepted, booth fees can be paid by **money order OR cashier's check. Please make payable to "UC REGENTS". NO PERSONAL CHECKS OR CREDIT CARDS ARE ACCEPTED FOR PAYMENT OF VENDOR FEES.**

All vendors must provide a Certificate of automobile liability insurance to drive onto the UC Davis campus.

ALL VENDOR APPLICATION PACKETS AND PROOF OF AUTOMOBILE LIABILITY INSURANCE MUST BE POSTMARKED OR SUBMITTED IN PERSON TO OUR OFFICE NO LATER THAN FEBRUARY 10th, 2020.

Please submit required materials (completed Vendor Application and Certificate of Automobile Liability insurance) to:

Cross Cultural Center
One Shields Avenue
Student Community Center, Suite 1312
Davis, CA 95616
-OR-
Email: mjandreas@ucdavis.edu

PLEASE DO NOT SEND VENDOR FEES UNTIL YOU HAVE RECEIVED YOUR OFFER LETTER OF APPROVAL.

We cannot guarantee a booth space for late applications. **You must submit a vendor application in advance, as we cannot accommodate vendor requests on the day of the event.**

Once we receive your completed vendor packet with all required materials, you will receive a confirmation email that we have received your application. The Powwow Committee will begin screening applications in January 2020. If you are selected to vend, you will receive a letter of acceptance via email confirmation. Your letter of acceptance will include all necessary information including; location, parking and time of set up. For the day of, volunteers will be available to help you set up.

ACCESSIBILITY AND ACCOMMODATIONS:

If you require a particular booth location due to physical accommodation needs, please state that request within your application. We will do our best to accommodate all requests. Transportation shuttles will be available to take participants to and from the designated parking lots to the event location.

ITEMS FOR SALE

- Please submit photos of items you intend on selling, or direct us to your website to view your merchandise.
- The selling of Eagle feathers and other sacred items is prohibited and will not be allowed in or around the Powwow.
- The selling of knives, arrows, arrowheads or other weapons are prohibited.
- Authentic Native American and Indigenous merchandise is strongly advised. We strive to support Native and Indigenous vendors as opposed to Native “inspired”.
- We reserve the right to decline any application if the materials being sold are deemed inappropriate.

THIS EVENT IS AN ALCOHOL AND DRUG FREE EVENT!

UC Davis is an alcohol, drug and smoke free campus. We thank you for helping us keep the Powwow a safe and welcoming environment for everyone.

IN CASE OF RAIN

In case of immense rain the Indigenous Arts Market and Powwow will be cancelled. This is a decision that will be left to the Program Coordinator in consultation with the Powwow Committee and University staff. In the case of the Powwow being cancelled, vendor fees will be returned.

The UC Davis Powwow Committee is comprised of students, staff, faculty and community members and is committed to organizing our annual Powwow. We work year-round to ensure a quality community gathering that upholds cultural integrity and respect.

We approach our work with a hemispheric lens, thus empowering community members to grow in their Indigenous identity, culture, and heritage in a way that is inclusive and not exclusive.

We are grateful for your interest and potential participation in the 6th Annual Indigenous Arts Market and 48th Annual Powwow. Your presence and art makes an invaluable contribution in ensuring a successful community gathering celebrating inter-tribal traditions and cultural heritage.

In Community,

Mary Jane Andreas

Bishop Paiute

Program Coordinator

mjandreas@ucdavis.edu

(530) 752-6620

Olivia Hernandez

Associate Director

oehernandez@ucdavis.edu

(530)752-4057

Check out the 48th Annual UC Davis Powwow Website, Facebook and Instagram at:

<https://ccc.ucdavis.edu/powwow>

<https://www.facebook.com/powwowatucd/?ref=bookmarks>

<https://www.instagram.com/ucdpowwow/>

UC Davis Powwow & Indigenous Arts Market
Non- Food Vendor Application

VENDOR OPTIONS AND FEES (PLEASE CHECK THE BOX OF YOUR CHOICE)

10ft x 10ft ONE DAY OPTION-\$135

*(Vendor Space for 6th Annual Indigenous Arts Market Friday April 10th, 2020 -OR-
48th Annual UC Davis Powwow on Saturday April 11th, 2020)*

☐ One Day Option: 10ftx10ft (\$135)

Please select what day you would like to sell:

☐ 6th Annual Indigenous Arts Market **Friday April 10th, 2020**

☐ 48th Annual UC Davis Powwow **Saturday April 11th, 2019**

-OR-

10ft x 10ft TWO DAY OPTION-\$200

*(Vendor Space for 6th Annual Indigenous Arts Market Friday April 10th, 2020 -AND-
48th Annual UC Davis Powwow April 11th, 2020)*

☐ Two Day Option: 10ftx10ft (\$200)

****AS SPACE IS LIMITED, ALL BOOTH SPACES ARE 10ftX10ft. TO INQUIRE REGARDING
A 10ftX20ft PLEASE EMAIL MJANDREAS@UCDAVIS.EDU. 10X20ft SPACES ARE
LIMITED.**

ALL APPLICATIONS MUST BE POSTMARKED NO LATER THAN FEBRUARY 10th, 2020.

VENDOR INFORMATION:

Last Name:_____ First Name:_____

Tribal/Nation Affiliation:_____

Business Name:_____

Business Owner's Name and Contact:_____

Business Address:_____

CONTACT INFORMATION:

Business Phone:_____ Alternative Phone:_____

Email Address:_____ Website:_____

What language would you like to be contacted in? _____

ON SITE CONTACT DURING EVENT:

Last Name:_____ First Name:_____

Phone:_____ Alternative Phone:_____

Email Address:_____

MERCHANDISE DESCRIPTION:

Please list items and goods to be sold and your price range (**please include photos or a website displaying your merchandise**).

If applicable: Describe in detail any demonstrations or skill/ craft that will be displayed and equipment to be used:

DONATION ITEM FOR THE POWWOW RAFFLE (TO BE SUBMITTED UPON CHECK-IN):

ELECTRICAL NEEDS:

Vendors are responsible for providing all equipment including heavy-duty extension cords and power strips. **Please note that power is limited and not all vendors will be approved for electric. Generators are not permitted.** If you are approved for access to electricity, you will need to provide your own heavy-duty 12 or 14 gauge extension cords of a maximum of 100 feet in order to reach the power outlet.

- ❖ All equipment and extension cords must be in good working condition. Extension cords shorter than 100 feet cannot be strung together.

Please note that all your equipment will be inspected on site by the UC Davis Fire Marshall to ensure that there are no fire hazards.

Please List below any equipment that you wish to have at your booth that requires electricity, and provide the amps or volts and watts needed for each item. Please provide as much detail as possible so that we can accommodate your needs.

Equipment	Volts	Watts	Amps	Other

ACCESSIBILITY NEEDS:

- ❖ If you require accommodations, please state how we can best support your needs:

➤ Accommodation: _____

➤ Reasoning: _____

BOOTH SPACES:

❖ Please keep in mind that space is limited and therefore we will not have the capacity to accept every applicant. Once an application has been submitted it will be reviewed by the Powwow Committee beginning in January. Once accepted to vend, you will receive an official offer letter via email.

❖ All booths are subject to approval by the UC Davis Cross Cultural Center, Environmental Health & Safety, and the Fire Marshall.

❖ All booths will be outdoors.

❖ All booth spaces provided include a 10x10ft space.

- Please Note: Limited tables and chairs will be available on a first come first served basis.

AUTOMOBILE LIABILITY INSURANCE

❖ Valid automobile liability insurance is required to drive your vehicle onto the UC Davis campus to load/ unload your items.

❖ Please provide a copy of your Auto Insurance Policy Declarations page. This page should include: Policy Holder Information (your name), Policy Period (when your coverage begins and ends), and Vehicle Coverage (type and limits of insurance coverage for your vehicle).

PAYMENT

❖ **Do not send vendor fee until you have received a vendor offer letter.**

❖ Booth fees can be paid by **money order** OR **cashier's check**.

❖ Please make payable to **"UC REGENTS"**.

❖ NO PERSONAL CHECKS OR CREDIT CARDS ARE ACCEPTED FOR PAYMENT OF VENDOR FEES.

INDEMNIFICATION AND HOLD HARMLESS

Vendor agrees to indemnify and hold The Regents of the University of California harmless from any and all claims, actions, suits, procedures, costs, expenses, damages and liability, including attorney's fees brought as a result of their involvement in this activity and to reimburse them for any such expenses incurred.

By signing below you acknowledge that you have read and understood all of the information provided to you and that your participation in this event is contingent upon:

1. Provision of all information requested at the time you submit this application.
2. Acceptance of application by event organizers, UC Davis Fire Dept., UC Davis Risk Management, and UC Davis Office of Environmental Health and Safety (EH&S), and the UC Davis Cross Cultural Center.
3. Adherence to all guidelines provided.
4. All items or artifacts that you sell, or exhibit being appropriate and/ or authentic.
5. Successful completion of UC Davis Fire Dept and UC Davis Environmental Health and Safety inspections.

Vendors Signature

Date

Vendor Application Checklist

(Please be sure to include the following)

After submitting, your application will undergo review by the Powwow Committee. A notice will be sent out after a decision is made. If chosen to be apart of the 48th Annual Powwow a two week period will be allotted to send payment unless otherwise discussed.

- ☐ Signed 4 Page Application
- ☐ Pictures (or website info) for items to be sold
- ☐ A copy of your automobile liability insurance policy declaration page (proof of vehicle insurance)

Please submit via mail or email to:

Cross Cultural Center

1 Shields Avenue
Student Community Center, Suite 1312
DAVIS, CA 95616

-OR-

Mary Jane Andreas
mjandreas@ucdavis.edu

If you have any questions or concerns, please contact:

Mary Jane Andreas
Program Coordinator
Tele: (530) 752-6620
E-Mail: mjandreas@ucdavis.edu